


PROCEDURE MANUAL

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		Last Revision Date: 12/08/2014	
		Effective Date:	
Section		Subject	Title Addressing Timely Warnings

A timely warning is the policy of prompt alerting to potentially dangerous criminal situations on or near the campus. The Clery Act requires institutions to alert their campus community to certain crimes with the intent of enabling people to protect themselves.

In the event that a crime has occurred or a situation arises, either on-campus or at Delta’s extended sites, the details will be evaluated by the Chancellor or designee, Campus Police, the Vice Chancellor or Student Affairs and some matters will be evaluated by the Threat Assessment Team. If the details indicate a serious threat to the safety of the campus community, a “timely warning” will be issued through the college e-mail system and text messaging system to students, faculty and staff. Additionally, campus monitors, campus informational postings, campus public address system, and local media (radio, newspapers, and/or television) will be used when warranted and available.

Note: the Chancellor or designee and the Public Relations Officer will determine which methods of disseminating the information will be utilized in each situation.

Emergency plan as indicated in Delta Health and Safety Plan shall be followed.